

**Willows Unified School District  
CUPCAA Bidders List Information Form**

***The main form of communication from the District will be via email***

<b>1. Insert below the name and complete address, including zip code, to which a Notice To Contractors or Proposal should be mailed:</b>	
Legal Name of Contractor or Vendor:	
Name of Requestor	
Address:	
City / State / Zip	
<b>2. Insert below the telephone and facsimile numbers at which the Contractor may be reached, as well as email address and web address, if applicable.</b>	
Telephone	
Fax:	
<b>Email:</b>	
Web Address	
<b>3. The Class of Contractor's License(s) held and Contractor License Number(s) are to be provided on the following page.</b>	
<b>4. The type(s) of work in which the Contractor is interested <u>and currently licensed</u> to perform are to be indicated on the following page.</b>	
<b>5. Additional Information:</b>	
DIR Number	
Taxpayer Identification Number	
Social Security Number OR	
Employer Identification Number	

Submit form to:

Superintendent

Willows Unified School District, 823 W. Laurel St, Willows, CA 95988

Completed forms may be submitted via email to [etaylor@willowsunified.org](mailto:etaylor@willowsunified.org), for receipt on behalf of the District, or via facsimile to: (530) 934-6609.

All submittals, via email or facsimile, must be clearly labeled **"Willows Unified School District CUPCAA Bidders List Information Form"**.

**END OF PAGE**

## Service and Product Categories

**Contractor:** (List all current license classes & descriptions)

**Note:** You **MUST** have a current and active contractor's license to do business as a contractor with the WUSD.

**Example:**

C20	CA123456	Warm Air Htng, Ventilation & A/C
Class	License Number	Description

- Asbestos Removal Certification
- Hazardous Substance Removal Certification
- Other: Not Listed Above (specify) \_\_\_\_\_

**Vendor/Supplier:**

- Agricultural (specify) \_\_\_\_\_
- Appliances (specify) \_\_\_\_\_
- Art & Vocational Art (Equipment/Supplies)
- Athletic/Gym Equipment
- Audio/Visual (Equipment/Supplies)
- Automotive and Auto Body Supplies
- Aviation Equipment and Supplies
- Beauty Equipment & Supplies
- Chemicals – Scientific
- Childcare Equipment & Supplies
- Communications (radios/pagers/telephones)
- Computer (Hardware/Peripherals)
- Computer (Software/Supplies)
- Computer - Other (specify) \_\_\_\_\_
- Drafting (Equipment/Supplies)
- Electrical Supplies (specify) \_\_\_\_\_
- Electronics (TV, VCR, etc.) (specify) \_\_\_\_\_
- Fencing Supplies

- Flooring Supplies
- Freight (moving and related services)
- Food Service/Culinary Equipment & Supplies
- Furniture – classroom, office, copy machines, etc. (specify): \_\_\_\_\_
- Glass (Windows/Supplies)
- Hardware (hand tools, nails, screws, etc.)
- Heavy Equipment/Machinery (specify) \_\_\_\_\_
- HVAC, Boiler Supplies
- Industrial Arts-Welding
- Janitorial/Cleaning (specify) \_\_\_\_\_
- Laboratory Supplies
- Landscaping & Horticulture Materials/Supplies
- Lighting (Lamps/Fixtures)
- Locks/Locksmith Services
- Lumber
- Mailroom (Equipment/Supplies)
- Maintenance Services (specify) \_\_\_\_\_
- Measuring Instruments
- Medical/Dental/Nursing Equipment & Supplies
- Musical Instruments/Sheet Music
- Office Services (photocopying, printing, graphics)
- Office Supplies (paper products, etc.)
- Paint Supplies
- Photography (Equipment/Supplies)
- Plumbing – Fixtures and Supplies
- Police - Equipment and Supplies
- Pool (Equipment and Supplies)
- Power Tools
- Rentals (Equipment) (specify) \_\_\_\_\_
- Rentals: Other (specify) \_\_\_\_\_
- Roofing (Materials/Supplies)
- Safety Equipment & Supplies
- Sewing Equipment & Supplies
- Signs (Traffic/Safety/Directional)
- Theater (Stage, Sets, Lighting, etc.)
- Trucking (dumping, trash removal, etc. (specify) \_\_\_\_\_
- Uniforms
- Utilities Provider (Electric/Gas/Water/Telephone)
- Vehicles (Carts, Bus, Auto, etc.)
- Warehouse (Material Handling Equipment/Supplies)
- Window Coverings (draperies, etc.)
- Other: Not Listed Above (specify) \_\_\_\_\_

## SELF-CERTIFICATION

Dear Consultant/Contractor/Vendor/Supplier:

The Willows Unified School District seeks Local, Small, Emerging, and Disabled Veteran-Owned Business Enterprises to participate in our major capital improvement projects. Please self-certify your business by checking the appropriate boxes below, in order to identify the criteria under which your business qualifies.

**My business qualifies as the following (check all that apply):**

**Small Business** – Please check all that apply:

- My company's annual gross sales are less than \$1 million.
- My business is certified with the Small Business Administration (SBA).
- My business is an Architectural/Engineering firm with annual gross sales of \$4 million or less.
- My business is a Landscape Architectural firm with annual gross sales of \$5 million or less.
- My business is a Specialty Trade Contractor with annual gross sales of \$5 million or less.
- My business is a General Contractor with annual gross sales of \$5 million or less.

**Emerging Business** – defined as one who has been in business less than five years. I started my business on \_\_\_\_\_.

**Veteran-Owned Business** – (current certification on file with \_\_\_\_\_(agency)).

**Service-Disabled Veteran-Owned Business**

**Local Business** – Please check if applicable:

My business is located within Colusa, Butte, Glenn, or Tehama counties.

My business also qualifies as (check all that apply). Include Agency where certificate is currently on file:

**Minority Business Enterprise** \_\_\_\_\_

**Woman-Owned Business Enterprise** \_\_\_\_\_

**HUB-Zone Business Enterprise** \_\_\_\_\_

**Disadvantaged Business Enterprise** \_\_\_\_\_

**Other Business** – defined as one that does not meet any of the other definitions above.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Street Address, City, State ZIP

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

If you would like to receive notifications of business opportunities via email, please provide email address.

\_\_\_\_\_